



Letter of Recommendation Requirements

1. In the first paragraph of your letter, indicate how you know the ambassador.
2. Use 3-5 paragraphs to provide specific examples of how the ambassador exemplifies one or more of the following:
 - a. commitment to serving our community
 - b. leading by example
 - c. self reflection
 - d. heart for others
 - e. dedication to achieving goals
3. Avoid summarizing the ambassador's resume in narrative form. Our judges will read these details in the ambassador's application.
4. Please do not hesitate to address the ambassador's limitations as well as strengths. Our judges recognize that no one is perfect, and prefer to have as complete a description as possible.
5. Print and sign your recommendation letter. **All recommendation letters must have a physical signature or they will not be accepted.**
6. Please provide your letter in a sealed school/business envelope with your signature on the seal.

The application deadline is Friday, November 6, 2026 at 5pm!