

# THE SPOKANE LILAC FESTIVAL

## 2020 "Destination Spokane"

### Director Responsibilities

- All Directors will demonstrate financial responsibility through the prompt payment of all financial obligations to The Spokane Lilac Festival Association. Directors will receive their Dues Invoice at the September Lilac Directors Meeting. Payment options are 1) 100% of dues package in full; 2) 50% of dues package by October 31<sup>st</sup> and 50% by January 31<sup>st</sup>; 3) pay by quarterly installments to be completed by March 31<sup>st</sup>.
- All Directors will purchase, maintain, and wear the Association's official uniform in accordance of accepted uniform guidelines and policies.
- All Directors will attend Directors' meetings as scheduled. Currently, these include the September annual meeting; October for budget approval; November, January, and February for nominating committee and budget revision; March, April, and June for election of officers. December meetings may be scheduled as necessary and usually incorporate a social gathering which includes inviting of spouses/significant others, special friends, and guests of the Festival. The September, April, and June meetings may be attended by spouses/significant others and special guests. If you are unable to attend any meeting please notify the office.
- Each Director will participate in the financing activities of the Lilac Festival as directed through the Spokane Lilac Festival Association Standards, Policies and Procedures. These activities currently include recruiting new members annually, participation in annual fund raising, paid attendance at the Coronation, and other events as scheduled.
- All Directors must be available for assignments and duties on Armed Forces Torchlight Parade Day (the third Saturday in May) which includes, but is not limited to, security, crowd management, corner cadre, etc. Directors are strongly encouraged to participate in all Lilac Festival events and activities such as the Coronation in March, Royal Tea in April, Let Freedom Ring Breakfast, Queens Luncheon, Spokane Lilac Festival Gala, and Farewell Breakfast.
- Choose (1) one of (10) ten Lilac Committees to participate in and attend the committee's monthly meeting. The ten Lilac Committees are: Area Relations, Community/Military Relations, Underwriting/Sponsorships, Director Development, Float, Hosting, Marketing, Communication/Media, Parade, and Royalty.
- Attend (2) two Regional Parades and (1) one NW Hosting Parade overnight stay.

According to section 501(c)(3) of the Internal Revenue Code of 1986, the Spokane Lilac Festival Association is exempt from Federal Income Tax. Thus, your gift is considered tax deductible. Keep Spokane Lilac Festival documents for your records. If you have related questions, please consult your tax advisor.



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