

# 2018 Spokane Lilac Festival Parade Vendor Application Rules, Regulations & Fees

We are excited that you would like to be considered as a vendor for the 2018 Spokane Lilac Parade. Please read this application in its entirety to make sure all requirements are fulfilled.

- All Vendor applications MUST be received no later than April 15, 2018.
- Applications will be processed AFTER all fees are received.
- The best way to submit your application IS using this online application.
- Spokane Lilac Festival will NOT be responsible for any past due applications due to postal, email and/or fax delay.

## Vendor Rules and Regulations

1. The Spokane Lilac Festival (SLF) has the right to bar and/or remove from the parade route those not conforming to the rules and regulations.
2. Vendor must submit a \$1,000,000 Certificate of insurance to the SLF.
3. The SLF Vendor Committee will assign each Vendor a spot along the parade route. A map will be provided to all vendors by May 1.
4. The SLF Vendor Sign must be displayed at booth at all times.
5. The size of vendor booth is limited to 10' X 10' unless otherwise approved by Vendor Committee.
6. The SLF will issue official badges to those authorized to sell products within the booth. The Vendor Badge must be worn by ALL members of the sales force including managers.
7. No political signs are permitted.
8. Material may not be thrown to spectators.
9. No firearms, fireworks, or open flames are permitted.
10. Use, sale and/or possession of alcoholic beverages or illegal drugs are forbidden.
11. Vendors must be appropriately attired.
12. Vendor must provide own power source, if needed. Generator power MUST be 85 db or lower.
13. Vending of "Silly String", horns, popping guns, popping cap guns or popping or explosives of any kind, or other potentially dangerous or disruptive merchandise is strictly prohibited.
14. ALL MOBILE VENDOR UNITS MUST BE OFF THE PARADE ROUTE BY 7:45 PM.

## FEES

- \$25 Application Fee - Applies to All
- Mobile Vendor Units - Each Vendor Unit includes one (1) badge
  - \$100 for 1 mobile unit
  - \$200 for 2 mobile units
  - \$300 for 3 mobile units
  - \$400 for 4 mobile units
- Stationary Booth - Size limitation - 10' X 10' Each booth purchase includes two (2) badges
  - \$300 per booth
  - \$600 for 2 booths
  - \$900 for 3 booths
  - \$1200 for 4 booths
- Additional Badges:
  - \$25 Each - Every worker/manager must have their own badge - NO exceptions – Can purchase up to 8 additional badges