



# Vendor Application

For Lilac Office Use Only

\_\_\_\_\_ Date Received

Application

Hold Harmless

Goods Description

Insurance

Complete

Approved

Amt. Pd \_\_\_\_\_

Chk. # \_\_\_\_\_

Recorded: \_\_\_\_\_

(Check appropriate box)

**Vendor signed application must be in our office by April 15<sup>th</sup>**  
Not responsible for postal, email, fax delay

APPLICANT OR COMPANY NAME: \_\_\_\_\_

CONTACT NAME(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DESCRIPTION OF ITEMS TO BE SOLD/HANDOUTS: \_\_\_\_\_

TOTAL NUMBER OF WORKERS IN YOUR GROUP \_\_\_\_\_ SIZE OF BOOTH: Length \_\_\_\_\_' x Width \_\_\_\_\_'

The above hereby applies for Vendor Rights during the Spokane Lilac Festival Armed Forces Torchlight Parade, and agrees to comply with the regulations and requirements associated with their activities. The following fees are to be paid with the application or contact Spokane Lilac Festival Office to make payment. **\*Application fees are non-refundable.\***

Stationary 10'x10' Unit/Booth (each)	_____ @	\$ _____
• Includes 2 badges		
• Additional Badges	_____ @	\$ _____
Vendor mobile units (each)	_____ @	\$ _____
• Includes 1 badge		
• Additional Badges	_____ @	~~~~~\$ _____
Downtown Spokane Partners	_____ Negotiable	~~~~~\$ _____
<b>Total Payment</b> .....		\$ _____

**SIGNED Compliance with Parade Vendor Rules, SIGNED Hold Harmless Agreement, and Certificate of Insurance MUST accompany this application.**

**SPOKANE LILAC FESTIVAL**  
**3021 S. REGAL, #105**  
**SPOKANE, WA 99223-4702**  
**Phone: (509) 535-4554, Fax: (509) 535-4664**  
**Email: office@spokanelilacfestival.org**

**Note: All applications are subject to review and approval by Vendor Committee.**



**SPOKANE LILAC FESTIVAL ASSOCIATION ARMED FORCES TORCHLIGHT PARADE  
AGREEMENT TO ABIDE BY RULES AND REGULATIONS**

This form must be signed and returned with the Vendor Application

- The Spokane Lilac Festival has the right to bar and/or remove from the parade route those not conforming to the rules and regulations.
- Vendor must submit a \$1,000,000 certificate of insurance to the Spokane Lilac Festival.
- The Spokane Lilac Festival Vendor Committee will assign each Vendor a spot along the Parade Route. A map will be provided to all Vendors by May 1.
- The Spokane Lilac Festival Vendor Sign must be displayed in Booth at all times.
- The size of Vendor booth is limited to 10' x 10' unless otherwise approved by Vendor Committee.
- The Spokane Lilac Festival will issue official badges to those authorized to sell products within the booth. The Vendor Badge must be worn by all members of the sales force including managers.
- No political signs are permitted.
- Material may not be thrown to spectators.
- No firearms, fireworks, or open flames are permitted.
- Use, sale and/or possession of alcoholic beverages or illegal drugs are forbidden.
- Vendors must be appropriately attired.
- Vendor must provide own power source, if needed. Generator power MUST be 85 db or lower.
- Vending of "Silly String," horns, popping guns, popping cap guns or popping or explosives of any kind, or other potentially dangerous or disruptive merchandise, is strictly prohibited.
- **All Mobile Vendor Units must be off the Parade Route by 7:45pm.**

~~AAA~~ By checking this box I hereby affirm that I have read, understand and agree to the terms of this Rules & Regulations Agreement.

**SIGNATURE (if submitting manually)** \_\_\_\_\_

PRINT NAME \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

POSITION \_\_\_\_\_



**SPOKANE LILAC FESTIVAL ASSOCIATION ARMED FORCES TORCHLIGHT PARADE  
 WAIVER, RELEASE, AND INDEMNIFICATION AGREEMENT**

**This form must be signed and returned with the parade application**

1. I, and every member of the Organization I represent, participating in the SPOKANE LILAC FESTIVAL, recognize and hereby acknowledge that participation in the SPOKANE LILAC FESTIVAL involves risks and dangers and could result in serious physical injury and or/or property damage to ourselves.
  
2. In consideration of being allowed to participate in the SPOKANE LILAC FESTIVAL and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, I do, for myself, my heirs, executors, personal agents, personal representatives, administrators, successors and assigns, and for the Organization I represent and its members participating in the SPOKANE LILAC FESTIVAL, hereby unconditionally waive, release, hold harmless, and agree to defend, indemnify, acquit and forever discharge the SPOKANE LILAC FESTIVAL ASSOCIATION, the Event Director, THE CITY OF SPOKANE, any and all LILAC FESTIVAL SPONSORS, and each of their respective officers, employees, agents, representatives, successors or assigns, (hereinafter referred to as "THE RELEASED PARTIES") from any manner of action or actions, cause and causes of action, claims, demands, costs, loss of services, expenses, attorney's fees, compensation and all consequential, compensatory, general, special, and/or statutory damages or liabilities, known or unknown, which may result directly or indirectly or which are in any way related to or arise from our coming to, participating in, or departing from the SPOKANE LILAC FESTIVAL, including claims based upon the active or passive negligence of THE RELEASED PARTIES and to the fullest extent permitted by Washington Law.
  
3. I have full authority to and have been authorized by the Organization I represent as identified below, to execute this WAIVER, RELEASE AND INDEMNIFICATION AGREEMENT on my and their behalf and on behalf of any members of the Organization participating in the SPOKANE LILAC FESTIVAL. Any and all members of our Organization participating in the SPOKANE LILAC FESTIVAL shall have read and agreed to be bound by this WAIVER, RELEASE AND INDEMNIFICATION AGREEMENT as a condition of and before being permitted by the Organization to participate in the SPOKANE LILAC FESTIVAL.

~~By~~ By checking this box I hereby affirm that I have read, understand and agree to the terms of this Waiver, Release & Indemnification Agreement.

**SIGNATURE (if submitting manually)** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

**ORGANIZATION** \_\_\_\_\_

**POSITION** \_\_\_\_\_

**PLEASE "SAVE AS" completed application to your computer.  
 THEN send as an e-mail attachment to: lilacfestparadevp@hotmail.com OR PRINT and FAX to: (509) 535-4664  
 OR MAIL to: Spokane Lilac Festival Association 3021 S. Regal Ave. Spokane, WA 99223**

**Your VENDOR FEE must be received before April 15. MAIL a check to the above address, OR  
 CALL IN a credit card payment to (509) 535-4554.**

**IF YOU HAVE NOT RECEIVED CONFIRMATION OF YOUR SUBMISSION WITHIN TWO (2) WEEKS,  
 PLEASE CONTACT THE SPOKANE LILAC FESTIVAL OFFICE AT (509) 535-4554.**